**Workshop Title:**

**Presenter/Facilitator Info:** *(complete for each)*

Presenter A: *Name + email*

Presenter B: *Name + email*etc.

**Presenter/Facilitator Background and Qualifications:** *(provide a short paragraph for each)*

Presenter A:

Presenter B:

etc.

**Workshop Goals:**

**Target Audience**

[ ] General

[ ] New capstone instructors

[ ] Experienced capstone instructors

[ ] Students

[ ] Other (*please list*)

**Facilitation Plan:**(*outline and explanation of time utilization as well as teaching/learning methods and any pre-conference preparation that attendees need to complete)*

**Logistical Requirements:**

AV technology needed:

Laptops/software needed:

Anticipated handouts:

Room set-up desired:

Maximum audience size:

Other: